**DPAC General Meeting**

***Executive Committee***

**Sheri L**: Chair, **Brad G.** Vice-Chair, **Erin M** (Treasurer/Secretary) **Chris P** (Member at Large), **Don K** (Member at Large), **Kerri S** (Member-at-Large), **Megan F** (Member at Large), **Tibor B** (Member at Large), **Valerie N** (Member at Large)

**What exactly is DPAC?**

* DPAC stands for District Parent Advisory Council. We are the official parent voice for School District 73 (Kamloops/Thompson).
* Each PAC is encouraged to elect 2 DPAC reps to attend our monthly meetings.
* We elect an executive to conduct business between meetings, but our direction is determined by our members, just like at PACs.

**What is the role of DPAC?**

* Our mandate, according to the School Act, is to advise the Board of Education on any matter relating to education in the school district. We funnel parent input to decision-makers in our district.
* We facilitate communication – we send a lot of information out to the PACs on upcoming events and programs that might interest them.
* We provide training and education for parents, as well as opportunities for exchanging ideas. We host speakers and put on workshops and networking events.
* We function as a resource for individual parents and PACs as they do their work at the school level.

**DRAFT MINUTES**

**Tuesday May 21, 2019**

1. **Call to order and Acknowledgement of Traditional Territories. 6:35pm.** Attendees: Sheri L (Brock), Brad G (Dufferin and Sahali), Trustee Kershaw, Katie C (Westmount), Melinda H (Arthur Hatton), Freddy C (Arthur Hatton), Valerie N (David Thompson), Christine R (Westmount), Chris P (Marion Schilling), Trustee Wade, Brittany L (Marion Schilling) Trish Smillie (SD73), Erin M (Lloyd George)
2. **Review of the Agenda.** Accepted with two additions under Other Correspondence. *Moved by Chris, seconded by Brad. All in Favour.*
3. **Presentation: Superintendent’sTask Force on Student Safety – Trish Smillie.** Ms.Smillie attended to kindly present to DPAC the same presentation given to the Board. History of how the work has evolved: work began last January after a couple of very public events. The task force was composed of employees and partner groups. Their role was to look at everything related to sexual misconduct in the district: policies and protocols, scope, educational outcomes. The job of the committee was to provide a report and recommendations. There were meeting with focus group representatives including educators, AEC and DPAC. Looked at community and societal norms: media and social media, enduring attitudes and social norms. We are the first school district in BC to look at this topic in public education. This work will serve the province going forward. Task force created seven recommendations. They defined what constitutes sexual misconduct, revisit district policies, review response protocols. Completion of task force work: presented to superintendent in June, and board of education on June 15. Joint Advisory Committee and the working group: these were struck to advise and provide input on the recommendations. JAC members include director of instruction, KTTA, CUPE, Board of ed, DPAC, AEC and Student advisory council. The working group on educational supports for sexual misconduct in schools was a staff group. The task force developed the definition of sexual misconduct. “Sexual misconduct is any attempted, threatened, perceived or committed act by any persons towards another persons either physically or psychologically, without consent and includes the sexualized touching of another person, sexual assault, sexual abuse, sexual harassment, sexual exploitation, racialized sexual harassment, stalking, indecent exposure, voyeurism, and the distribution of a sexually explicit photograph or video of a person to one or more persons other than the person in the photograph or video without their consent.” They revisited district policies and developed a discrete policy to ensure the language is current, survivor-centered. They reviewed response protocols: completed by the task force, determined that a response protocol was needed to address the complainant. Fourth recommendation was to create reporting tools to enhance communication. The ERASE reporting tool is being broadly advertised. Recommendation 5 is to develop a procedure. Administrative procedures – sexual misconduct. The superintendent’s JAC provided advice on the development of the sexual misconduct administrative procedure to ensure it encompassed a more holistic and survivor-centered attitude. Sixth recommendation is the work of the working group to ensure better learning opportunities: promote and create reporting tools, provide ongoing learning opportunities, and education for students. K-9 looked at every grade level and looked at each curriculum level and highlighted for teachers where they should be speaking to healthy relationships, and the resources they could use to do this. Staff training will be provided in the fall. Recommendation 7: Healthy relationships coordinator will be hired and will help implement student learning around healthy relationships. Staff can then work through the procedures. Full role out in the Fall.

Administrative procedure includes a commitment from district staff on what they will do to achieve their goals. Procedures include scope and sequence. There is a section on procedural fairness for students and staff. Education and awareness is a key component, and they also talk about use of private and confidential information.

Question: How will different aged students/events be treated differently (for example, there is different understanding of appropriate behaviour between a 5 year old as compared to a 16 year old). There are three levels of protocols: elementary level, highschool level and staff.

Question: How often will this be revisited/updated: Reviewed as necessary.

1. **Minutes from the Previous Meeting.** Moved by Brad. Seconded by Katie. All in favour.
2. **Old Business**
   1. *Aboriginal Parent engagement* Update (Valerie N). New document that was distributed at the BCCPAC (see attached). Next meeting May 30th.
   2. *Bursary Committee Update. (Brad G).* No update.
   3. *BCCPAC –* Spring Conference (Valerie or Kerri). Valerie and Kerri went to represent our DPAC.Both won their positions on the Board at BCCPAC. This is the first time our district will be represented around the BCCPAC table. Presentations on the funding model and priorities. There were plenary sessions that also spoke on the funding model. Valerie attended the workshop about DPAC, called “DPAC A to Z”. This allowed them to go through the roles of PACs, DPACs, the Bylaws, Constitutions and Advocacy and Activism. Unfortunately, there was not a lot on the last two, as DPAC is meant to be “non-partisan”. The Indigenous Engagement Brochure was distributed to help PACs be more inclusive, and this will be sent out broadly. Valerie mentioned that there are a number of partnerships that BCCPAC has regarding a wide breath of topics including finance, aboriginal engagement, SOGI, mental wellness, and more. BCCPAC has 4 board meetings, and Valerie and Kerri will be able to attend these and report back. There are also monthly conference calls and online work. Valerie and Kerri will work to engage PACs and encourage them to become BCCPAC members, and why this is important.
   4. *Committee on Student Learning (Valerie N).* Next meeting May 29th.
   5. *Advocacy for Capital Projects group (Chris P).*  Not much on the go right now. Brad will be meeting with the Valleyview Community Association meeting on May 29th. There are a few recent posts on their page regarding advocating for teacher groups in bargaining, but these have been deleted, as this is not what our Advocacy Group is for. This work will continue next year. Drafted a Terms of Reference. Will be reviewed and feedback will be solicited. Question regarding priority list from the district: It will be released at the public board meeting in June. Capital Plan will be completed by end of June. Facilities Plan will be completed in the Fall. Advocacy group would like the Priorities so we can support this plan. Many districts get more than one announcement per year. How do we get “in the queue”? New funding model coming. SD73: we aren’t expecting any announcements anytime soon.
3. **New Business:** 
   1. **DPAC Priorities for 2019/20 year**. Start thinking about what we would like to incorporate into next year. It would be great to have education lined up for September and October before we break for summer. Lisa Carson is available to speak on the learning standards, assessment and reporting at the first meeting in September
4. **Treasurer’s Report.** See attached. NOTE: Gaming Grant Applications due by June 30th.
5. **Superintendent’s Report** (T. Smillie is attending on behalf of the Superintendent, who is away at a meeting). No report.
6. **Trustee Report.** Last meeting in April, final budget was approved. Priorities plan will come in June. KamPlan presentation happened. Motion to have Pride Parade representation. On Valleyview front: announcement soon on architect. Board Authority Authorized courses currently being reviewed, restructured and reauthorized with new curriculum in mind. New Principal will be announced for Westside Elementary in the next couple of weeks. Question re: 2 week spring break: 1 week break is based on collective agreements, which are currently in negotiation. We are currently set for a 1 week spring break next year.
7. **KTTA Report.** No report.
   1. **Other Correspondence. “***Found 4 Kids”, Public Works Week, Gaming Grant due by June 30th.*
8. **Other business**. Grad season is upon us!
9. **Adjournment. 7:36pm.**