



## Executive Committee

**Sheri L:** Chair, **Heather A:** Secretary, **Erin M:** Treasurer/Zoom Coordinator,  
**Chris P:** Member-at-Large, **Valerie N:** Member-at-Large.

## October 19<sup>th</sup>, 2021 General Meeting Minutes

### 1. Welcome/Call to Order: 6:32 PM

- a) **In attendance:** (\*some participants did not use chat to sign in and were missed in comprehensive participant list which should include 36 names)

Brandy, RL Clemitson Elementary; Erica, RL Clemitson; Loni (guest) Kamloops School of the Arts; Holly, Kamloops School of the Arts; Elwood and Cheryl, Parkrest Elementary; Sara, McGowen Park; Tava, Westsyde Elementary; Corinn (guest), Juniper Ridge Elementary and Valleyview Secondary; Nicole, Juniper Ridge Elementary; Mike, Lloyd George; Krista, Aberdeen Elementary; Tara (guest), Valleyview Secondary; Kim, Albert Mcowen; Valerie (Guest), IEFV; Elisa, Arthur Stevenson Elementary. **Executive:** Sheri, Erin, Heather, and Chris.

Trustee: Rhonda Kershaw  
Superintendent Rhonda Nixon  
Presenter (BCCPAC): Andrea Sinclair

---

### 2. PAC 101-- Andrea Sinclair (BCCPAC) President, SD39 Vancouver:

---

---

What exactly is DPAC?

- DPAC stands for District Parent Advisory Council. We are the official parent voice for school District 73 (Kamloops/Thompson).
- Each PAC is encouraged to elect 2 DPAC reps to attend our monthly meetings.
- We elect an executive to conduct business between meetings, but our direction is determined by our members, just like at PACs.

What is the role of DPAC?

- Our mandate, according to the *School Act*, is to advise the Board of Education on any matter relating to education in the school district. We funnel parent input to decision-makers in our district.
- We facilitate communication — we send a lot of information out to the PACs on upcoming events and programs that might interest them.
- We provide training and education for parents, as well as opportunities for exchanging ideas. We host speakers as well as workshops and networking events.
- We function as a resource for individual parents and PACs as they do their work at the school level.



*Since 2017, it has been Andrea's goal to ensure BCCPAC is relevant – relevant to members, to parents, to public education. BCCPAC is the single largest stakeholder in public education and Andrea's goal was to make us equal. Andrea is so very proud to say that we are part of the provincial education structure having cemented our position in the public school system. With the support of the Board, she works hard to ensure our alliances are strong and respectful. Participating fully in all that is happening in public education and ensuring the parent perspective is heard, takes a tremendous amount of work. BCCPAC has earned the respect of public education stakeholders because we are highly credible. Andrea asks much of the Board members and she is constantly amazed at their willingness to give so much of their time. We come to meetings well-read and well-prepared. It is Andrea's promise to each of you that while she is President, BCCPAC will continue to make a difference in public education.*

**\*\*\*Link to a recording of “Understanding Parents’ Key Role In Public Education”\*\*\*:**

<https://bit.ly/DPAC73October2021>

Corinn Bell: An update to DPAC:

-Elementary school sports learned that cross county and volleyball was not allowed in district elementary level. The Issue: started canvassing other parents, concerns are mental health and physical ability will suffer as these kids have been uninvolved in sports for almost 2 years. Other districts are running things like, hockey, soccer, and some other private funded sports, so causes a discrepancy. will split the community as the parents that can afford private funded sports will leave the less fortunate children out of competitive sport positions.

\*pleased to report Mr. Reilly and sports council is reconvening this week to reconsider inter-school sports in SD73.\*

3. **Review of the Agenda:** Val: requests to add covid funding new business h); Erin requests to add Covid-19 Letter under New Business (i)  
Chris 1<sup>st</sup>, Erin 2<sup>nd</sup>

**Approved**

- 
4. **Minutes from the Previous Meeting:**  
Holly 1<sup>st</sup>, Chris 2<sup>nd</sup>

**Approved**

---

**Next Meeting: November 16<sup>th</sup>, 2021 at 6:30 PM**



## 5. Old Business:

---

- a) **School PAC Email Addresses:** Request to email Heather at [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com) with your generic email (example: gmail) to ensure no lag in communications to PACs.
- b) **FoodSafe (Erin):** Have had 2 people receive DPAC funded FoodSafe certificates. Beginning of November will be next available dates to take this course. 1 person per school is approved, up to 10 certificates this year.
- c) **SD 73 Indigenous Education Family Voices (Valerie):** Oct 23, first AGM at 7PM. Offered to DPAC to have an IEFV education information session in April.  
Was at the sd73 strategic planning meeting on Oct 13<sup>th</sup> and was quite successful.  
-Mike Bowden has been very supportive and is there to ensure this new group is a success.

## 6. New Business:

---

- a) **AGM:** To follow the general meeting
- b) **DPAC Bylaws:** Calling for a review committee. Asking for Volunteers
- c) **District Strategic Planning:** As Seen in Dr Rhonda Nixon's last email-
  - On behalf of the School Board, DPAC representatives and the DPAC Executive recently met with Public Consulting Group (PCG) to discuss the District Strategic Plan and Review. Dr. Nixon will discuss as part of her report.
- d) **Newsletter(s) and Social Media**
  - Website:  
<https://dpac.sd73.bc.ca/>
  - Facebook:

**Next Meeting: November 16<sup>th</sup>, 2021 at 6:30 PM**



<https://www.facebook.com/DPAC-73-Kamloops-Thompson-102187408678963>

(DPAC 73 Kamloops-Thompson)

- October Newsletter:  
<https://dpac.sd73.bc.ca/wp-content/uploads/2021/09/October%202021%20Newsletter.pdf>

Minutes and agendas can be found at all these resources by the DPAC

**e) Meeting with Dr Reka Gustafson and Minter Whiteside**

- Chris Ponti attended a question-and-answer session guided by BCCPAC with Dr Reka Gustafson and Minister Whiteside earlier this month. This session was recorded and can be viewed at:  
[https://youtu.be/4IZvl\\_UJSQ](https://youtu.be/4IZvl_UJSQ)

**f) Parent Engagement:**

- Inclusive Education: To be presented by Vessy Mochikas – At the next DPAC general meeting: November 16<sup>th</sup>, 2021 at 6:30pm. Also bringing in supports available for Mental health. And she is bringing some students from her SOGI group “SOGI 123” will be the presentation.
- Vaping and Drug Awareness – Date TBD
- Navigating the talk – Date TBD
- Mental Health – Date TBD

**g) DPAC Executive at Board meeting, October 25<sup>th</sup> at 7 pm**

- Sheri Lakusta, Chris Ponti and Judy Walcher (Chair at Westmount) will be presenting the letter, “How Full is Too Full” at the **October 25<sup>th</sup>** Public Board Meeting via Zoom at **7pm- 9pm**. Live stream is also available on Facebook:  
<https://www.facebook.com/sitemail.sbo>

**h) Covid-19 Funding:**

**Question:** Will there be more Covid-19 funding again this year for increased cleaning as there was last year?

**Next Meeting: November 16<sup>th</sup>, 2021 at 6:30 PM**



**Superintendent Nixon:** have received \$459111 additional funds. \$69,000 used for mental health resources for students. Health and safety was the rest of these funds; Additional hours for cleaning staff, PPE, HVAC upgrades board also contributed to HVAC upgrades Any of the cleaning protocols from last year were kept this year.

**Question:** Were there new commitments from the Provincial government with updated covid-19 protocols?

**Dr. Nixon:** At this time there is not additional funding from the government.

- i) **Covid-19 letter:** Following the lead of other districts who have curated letters to the Provincial Health Officer (PHO) and Minister of Education (MoE). DPAC has DRAFTED a letter to potentially submit to the MoE and PHO –includes points such as: \*enhanced contact tracing \*Comprehensive testing (like rapid test) \*vaccine status for parents/caregivers entering school for non-essential purposes \*enhanced Distant learning spaces/resources for schools like French immersion\* -Considering adding our voices from SD73 as other districts have done in the Province to ask for increased clarification from the Provincial level as our School Board is bound by these guidelines set out from there. This draft will be sent out (TBD soon how best to share) to gain feedback from SD73 parents/caregivers regarding this

## 7. Reports

---

### a) Treasurer's Report:

Hi everyone,

We passed the DPAC budget at the last meeting, but as a reminder, here are the agreed upon expenses for the year:

**Next Meeting: November 16<sup>th</sup>, 2021 at 6:30 PM**



**2021/2022 SD#73 DPAC Budget**

Projected Revenue and Expenses for year ending June 30, 2022

	General Fund	Gaming Fund	Total
<b>Revenue:</b>			
Balance Forward (Aug 31, 2021)	3,844.13	110.71	\$ 3,598.84
Community Gaming grant (Oct 2021)		\$ 2,500.00	\$ 2,500.00
	\$ 3,488.13	\$ 2,610.71	\$ 6,098.84
<b>Expenses:</b>			
Monthly Plan Fee (TD Bank) (12mos x 2 accts)		\$ 46.80	\$ 46.80
BCCPAC membership		\$ 150.00	\$ 150.00
BCCPAC travel expenses for 2 people	\$ 600.00	\$ 600.00	\$ 1,200.00
External Speakers/presentations (ex. KELLI)	\$500.00	\$ 175.00	\$ 675.00
Food Safe Course (10 people @ \$90/person)		\$ 900.00	\$ 900.00
Other Parent Ed costs supplies/outreach etc.		\$ 400.00	\$ 400.00
Website Hosting Fee		\$ 136.50	\$ 136.50
Zoom Plan for meetings		\$ 200.00	\$ 200.00
	\$ 2,388.13	\$2.41	\$ 2,390.51

**Bursary Fund**

- Currently has \$1,031.00

**GIC Accounts**

November 18, <u>2021</u> Mature date of 1-year GIC. Will earn 0.25% at maturity.	\$1,015.04
November 13, <u>2022</u> Mature date of 18 month GIC. Will earn 0.50% at maturity.	\$3,602.56

Recall: This year’s budget has considered that at some point, we are likely to return to in-person meetings. As such, we have budgeted \$1200 for travel for 2 people to attend the Spring BCCPAC meeting/conference (the Fall conference is already confirmed to be online), and as usual, we are splitting this money between our gaming and general funds. We again budgeted for 10 Foodsafe tuitions for school PAC parent volunteers (\$900), a Zoom license for \$200 for PAC/DPAC meetings for the 2022/23 year (which will be payable at the end of this fiscal year), and \$400 in costs related to miscellaneous parent outreach costs (such as mailings, Christmas cards, and various office expenses). Further, we have budgeted \$675 for external speakers/costs associated with hosting meetings. Last year we paid \$425/session for “Navigating the talk”, and we assume our members will request a similar presentation this year (it is usually asked for annually by our parents), so the \$675 budgeted will pay for one Navigating the Talk (hopefully in person) plus various catering costs adding up to \$250 if we are able to partner with the district and to provide catering for district-hosted parent education sessions. We will pay our BCCPAC fee of \$150 from our gaming money, and will also use gaming funds to pay our web hosting fee of \$136.50 (annual fee).

We have now received our \$2500 in gaming funds, and of the money approved, we have now written two cheques from our gaming account: One

**Next Meeting: November 16<sup>th</sup>, 2021 at 6:30 PM**



for our BCCPAC Membership Dues (\$150) and one for two foodsafe tuitions (\$94.50 for Arthur Stevenson and \$94.50 for Dufferin Elementary). Both of these cheques have been signed and sent via snail-mail.

Of note, we approved \$90 for each foodsafe (\$900 in the budget) but note that the tuition is actually \$90 + GST making the total cost \$94.50 x 10 = \$945.00

The Treasurer therefore makes a motion to approve an additional \$45 in expenditures for foodsafe tuitions to cover the GST, which I respectfully request we take out of the \$400 we allotted to "Other Parent Ed" Costs. Here is our financial snapshot for the month of October 2021:

KAMLOOPS DPAC FINANCIAL REPORT – OCTOBER 2021

Gaming Account	Details	Debit	Revenue	Balance
Opening Balance – Oct1, 2021				\$108.76
<b>October 15, 2020</b>	Gaming Grant Revenue		\$2500.00	\$2,608.76
October 18, 2021	BCCPAC Membership Dues	\$150.00		\$2,458.76
October 18, 2021	Foodsafe education – Arthur Stevenson/Dallas	\$189.00		\$2,269.76
Bank Fees	\$1.95 per month	\$1.95		\$2,267.81
<b>Est. Balance – October 31, 2021</b>				<b>\$2,267.81</b>

*\*Italics indicate that debit has not yet appeared on monthly bank statement/cheque still has not been cashed by payee.*

General Account	Details	Debit	Revenue	Balance
Opening Balance – October 1, 2021				\$3,842.18
Bank Fees	\$1.95 per month	\$1.95		\$3,840.23
<b>Est. Balance – October 31, 2021</b>				<b>\$3,840.23</b>

*\*Italics indicate that debit has not yet appeared on monthly bank statement/cheque still has not been cashed by payee.*

Bursary Account	Details	Debit	Revenue	Balance
Opening Balance – October 1, 2021				\$1,031.62
Bank Interest			\$0.17	\$1,031.79
<b>Est. Balance – October 31, 2021</b>				<b>\$1,031.79</b>

*\*Italics indicate that debit has not yet appeared on monthly bank statement/cheque still has not been cashed by payee.*

GIC Accounts	Details	Debit	Revenue	Balance
Original 12-month GIC of \$1500 earned \$15.04 in interest in Nov 2020 and was reinvested	<i>1 year</i> GIC of \$1,015.04 principal, Matures November 18, 2021 – 0.25% or \$2.53 at maturity			\$1,015.04 (investment w/o interest)
Original 18 month GIC of \$3500 earned \$102.56 in interest in May 2021 and was reinvested	<i>18 month</i> GIC of \$3602.56 principal, Mature November 13, 2022 – 0.50% at or \$26.94 at maturity			\$3,602.56 (investment w/o interest)
<b>Balance -October 31, 2021</b>				<b>\$4,617.60</b>

<b>Est. Balance October 31, 2021 (after disbursement of committed funds)</b>				<b>\$11,757.43</b>
--	--	--	--	--------------------

Respectfully submitted by Erin Mitchell, SD73 DPAC Treasurer

b) Gaming Account	Details	Debit	Revenue	Balance
Opening Balance – Oct1, 2021				\$108.76
<b>October 15, 2020</b>	Gaming Grant Revenue		\$2500.00	\$2,608.76
October 18, 2021	BCCPAC Membership Dues	\$150.00		\$2,458.76
October 18, 2021	Foodsafe education – Arthur Stevenson/Dallas	\$189.00		\$2,269.76
Bank Fees	\$1.95 per month	\$1.95		\$2,267.81
<b>Est. Balance – October 31, 2021</b>				<b>\$2,267.81</b>

*\*Italics indicate that debit has not yet appeared on monthly bank statement/cheque still has not been cashed by payee.*

General Account	Details	Debit	Revenue	Balance
Opening Balance – October 1, 2021				\$3,842.18
Bank Fees	\$1.95 per month	\$1.95		\$3,840.23
<b>Est. Balance – October 31, 2021</b>				<b>\$3,840.23</b>

*\*Italics indicate that debit has not yet appeared on monthly bank statement/cheque still has not been cashed by payee.*

Next Meeting: November 16<sup>th</sup>, 2021 at 6:30 PM



<u>Bursary Account</u>	<u>Details</u>	<u>Debit</u>	<u>Revenue</u>	<u>Balance</u>
Opening Balance – October 1, 2021				\$1,031.62
Bank Interest			\$0.17	\$1,031.79
<b>Est. Balance -October 31, 2021</b>				<b>\$1,031.79</b>

*\*Italics indicate that debit has not yet appeared on monthly bank statement/cheque still has not been cashed by payee.*

<u>GIC Accounts</u>	<u>Details</u>	<u>Debit</u>	<u>Revenue</u>	<u>Balance</u>
Original 12-month GIC of \$1500 earned \$15.04 in interest in Nov 2020 and was reinvested	1 year GIC of \$1,015.04 principal, Matures November 18, 2021 – 0.25% or \$2.53 at maturity			\$1,015.04 (investment w/o interest)
Original 18 month GIC of \$3500 earned \$102.56 in interest in May 2021 and was reinvested	18 month GIC of \$3602.56 principal, Mature November 13, 2022 – 0.50% at or \$26.94 at maturity			\$3,602.56 (investment w/o interest)
<b>Balance -October 31, 2021</b>				<b>\$4,617.60</b>

<b>Est. Balance October 31, 2021 (after disbursement of committed funds)</b>				<b>\$11,757.43</b>
--	--	--	--	--------------------

### October 2021 Treasurer’s Report

b) **Superintendent Report:** Presenting for Board and Dr. Nixon.

**-Seamless Day Kindergarten**

On October 19, 2021, following the [provincial announcement](#) by Jennifer Whiteside, Minister of Education, our first Seamless Day Kindergarten pilot program at Arthur Hatton Elementary School was [announced](#). This program will employ Early Childhood Educators (ECEs) to work with a teacher in one kindergarten classroom during classroom time as well as before and after school. We look forward to hearing from these students and parents about their experiences in this exciting new early learning opportunity.

Starting January, 2022. Will support learning alongside classroom teachers. This will utilize existing spaces and supports the 10-year goal of universal childcare.

-Boards have invited to consider mandating vaccines for staff. Board has decided to wait for that guidance so far. Did meet with the SD 73 health officer. She supports mandating staff vaccination and if the board decides will work through the logistics of that.

**-Strategic plan** 5 years ago strategic plan was developed Allison Sidow (superintendent) and this has served this district very well. Overall, have been decreasing gap between

**Next Meeting: November 16<sup>th</sup>, 2021 at 6:30 PM**



indigenous and non-indigenous students and wants to applaud the successes already but recognizes the needs to continually strive for parity and equity. 400 participants were involved in the discussion trying to find what we hope kids need to learn, how they plan to get there etc. Also, there is a survey on the sd 73 website: <https://sd73connects.ca>. PCG will create a report of “what was learned” to guide the redeveloped SD 73 strategic plan.

**Question:** The survey on the website to include some questions that some people may not know the answer to and therefor it may skew the data. **Answer:** Rhonda Nixon had pointed that out that some questions were to have a “Not-Applicable” and will ensure that this is fixed immediately to ensure accurate results.

**Question** to Board: is there any mandate preventing parents from reaching out to trustees? Have written several emails and reached out prior to school starting, in October as well, and other times and has not received a response. **Answer:** no there is no mandate preventing parents reaching out. There is an overflow of emails and in general tries to respond within a week or two.

Answer: Trustees comment either did not receive emails or limited. Only one email received by Trustee Kershaw. Agreed response time is unacceptable but noted It COULD be the filters from SD 73, Hotmail accounts often get rejected by their servers. Has been a known problem for a few years. Parent Follow up response: this may very much be the problem; does use a Hotmail account.

**c) Trustee Report (included with Superintendent Rhonda Nixon)**

**d) KTTA Report (Representatives not present)** presented a letter from KTTA on their behalf. KTTA President, Laurel Macpherson writes to Minister Whiteside highlighting the substantial actions the district has taken to alleviate overcrowding concerns. All spaces have been utilized (re-opening of schools, repurposing of rooms, etc.) and the dire need for increased capital funding for new infrastructure. This



also demonstrates that KTTA, DPAC, and SD 73 School Board have aligned priorities regarding capital funding.

\*Parkrest has repurposed their library to be a classroom

\* Trustee Kershaw: unanticipated enrollment requiterd the addition of 1 portable in Westmount and one in Parkrest. Had to pay quite a premium to get them ASAP but unexpected delays have occurred.

\*Heather Grieve comment regarding this over-capacity in the district–video will be forwarded to DPAC by Rhonda Kershaw.

- e) **BCCPAC Report:** DPAC leadership summit upcoming Nov 19-20

#### **8. Other Correspondence:**

---

#### **9. Adjournment: 8:28pm**

---