



What exactly is DPAC?

- DPAC stands for District Parent Advisory Council. We are the official parent voice for School District 73 (Kamloops/Thompson).
- Each PAC is encouraged to elect 2 DPAC reps to attend our monthly meetings.
- We elect an executive to conduct business between meetings, but our direction is determined by our members, just like at PACs.

What is the role of DPAC?

- Our mandate, according to the School Act, is to advise the Board of Education on any matter relating to education in the school district. We funnel parent input to decision-makers in our district.
- We facilitate communication – we send a lot of information out to the PACs on upcoming events and programs that might interest them.
- We provide training and education for parents, as well as opportunities for exchanging ideas. We host speakers and put on workshops and networking events.
- We function as a resource for individual parents and PACs as they do their work at the school level.

2025/26 Executive Committee

Bonnie M (Chair), Mel D (Vice Chair), Dylan P (Secretary), Erin M (Treasurer/Zoom Coordinator),
Members at Large: Elwira R, Jen B, Jessica J, Jessica K, Nadine W, Manu S, Crystal P, Rachel A

DPAC General Meeting - Draft Minutes

Tuesday November 18, 2025 6:30pm

Zoom log in: www.zoom.us

Meeting ID: 849 6862 0676

Passcode: 456446

1. **Welcome/Call to Order.** Quorum present included the following members attending via zoom: Ricky Andrews, Jonathan (McGowan), Erin (DPAC Treasurer), Bonnie (DPAC Chair), Jessica (DPAC MoL), Elwira (DPAC MoL), Amanda (KSA), Aron (Juniper), Sarah (Parkcrest), Ashley (Dallas), Tara (Rayleigh), Stephanie (Logan Lake), Crystal P (Pinantan), Rachel (Vavenby), Caroline (Bert Edwards), C Feenstra (Westmount), Crystal B (Beattie), Jenn B (SKSS), Dylan (A. Stevenson), Melisa D (DPAC Vice Chair), Manu S (DPAC MoL)
2. **Land Acknowledgement.** *We would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tsilhqot'in Nations, where we live, learn, collaborate and work together.*
3. **Introduction of Guests/Guest Presentations.** None Present.
4. **Approval of the Agenda/Minutes of the last meeting.** Accepted as submitted. (Moved: Jess/Seconded: Yelena/All in Favour)
5. **Reports:**
 - a. Chair's Report: *Welcome to our new Members at Large (acclaimed after the AGM): Crystal P and Rachel A!*
Continued focus on advocacy efforts. We continue to review every board meeting minutes, sit on any committee we are invited to attend, and attend individual student advocacy meetings as requested by parents. **Reminder that legacy grant application is due early in the new year – please review guidelines with your PAC:**
www.sd73.bc.ca/en/community-parents-and-students/legacy-grant.aspx Reminder that the Secretary role remains unfilled, with Erin carrying the duties as Acting



Secretary. *Dylan interested in taking this on. Erin and Dylan to connect.* Discussion around whether the Secretary role can be a shared role. *Currently our bylaws do not specify the secretary role can be split – this can come back to the bylaw committee to look at if members so choose.* Question about whether tech gear can be upgraded to allow for moving camera and better sound so parents attending virtually can have a better experience. *Bonnie will look into this.*

b. Treasurer's Report

- i. See **Addendum A** for report. RLC asked whether a PAC can charge admission for a movie night fundraiser. *Answer: If gaming funds have been used for any part of the movie night (purchasing equipment, renting a venue, etc) you may NOT charge admission, as any kind of fundraising is a prohibited use of gaming funds. If gaming funds have NOT been used for any part of the movie night, then YES, A PAC MAY CHARGE ADMISSION (per our movie license contract with the district. Confirmed with R. Tallon from SD73)*

c. Committee Reports

- i. Bylaw and Constitution (Erin) – No report.
- ii. Active Transportation (Elwira) – BC School Streets Initiative update given.
- iii. Advocacy (Bonnie/Elwira) – No report.
- iv. Rural Committee (Mel) – No report
- v. DPAC Coalition (Bonnie/Chris) – No report.
- vi. Capital Funding/School Site Acquisition – No report.

Question from the membership re: availability of Terms of Reference for these committees. Erin will work to get these available – they were posted on the website at one point, but this needs updating.

6. **Old Business**

- a. PAC 101 and Naloxone – New Date: January. IEP Parent bootcamp also in January
- b. Recruiting : DPAC Secretary. Dylan interested. Erin and Dylan to connect.
- c. Survey about racism in BC Schools (Bonnie) - CFE anti-racism survey open now! Share your family's experience of racism in BC's K-12 public education system - **30-minute anonymous survey** for Indigenous and racialized parents gathers information on your child and family's experience of racism within the school system. All those who properly complete the survey and verify their identity as an Indigenous or racialized parent in BC will receive a **\$100 honourarium**. **This survey is open to Indigenous and racialized parents with children/youth who are currently in the K-12 public system in the province of BC.** Find out more at www.centreforequity.ca/share_your_families_experience
- d. Board Composition (Bonnie). Tabled.
- e. SD73 Website no longer posting DPAC agendas/Minutes (Erin). Parent emailed the Superintendent whether DPAC minutes would be posted on the district website. The answer was no. Parent reached out to the Ministry, in their personal capacity, to confirm



what requests or restrictions each party may impose at DPAC meeting. In the meantime, plan to update our existing website. **Erin and Jenn to connect with Trilogy, our website host, for an info session on how to update our DPAC website, which has been dormant for a year.**

7. New Business

- a. Before and after school care (Melissa/Crystal) – Parents have connected with principal and are awaiting a response.
- b. School Opening Hours/Busing for Westmount students (Nadine) – some concerns brought forward from parents about reduced instructional time due to busing. Parents are encouraged to seek help from the teacher directly if they feel their child is missing out on instructional time and needs assistance.
- c. Advertising in BC Transit School Special buses (Bonnie) – Student, through their parent, alerted DPAC to anti-choice ads, in contravention of the Canadian advertising standards, on BC Transit School Special buses. DPAC issued a press release and contact the City of Kamloops, the School District, and BC Transit to work together to have the ads removed. The matter has not been successfully resolved thus far. The Kamloops Pro-Life Society has made clear statements in their newsletters, that their campaign is meant to target high school and TRU students specifically.
- d. Climate-ready schools and playgrounds (Elwira). Update given on Climate Ready Schools project. **Motion for DPAC to write a letter of support. Moved by Elwira, seconded by Dylan. All in favour.**
- e. Director's Insurance (Bonnie) – DPAC is looking into options for director's insurance. Currently, we are insured for programming at school sanctioned events (in case of slips and falls etc), but not as individual members who may be sued for acting in good faith as volunteers on a PAC or a DPAC. There are other districts looking into this too. We are looking at all options, including pairing with other districts to share costs. As soon as we have more info we will bring it back to the membership as we also hope to cover PACs, not just DPAC.
- f. National Food Program funds (Rachel) – A reminder that PACs should talk with their school admin to make sure they have applied for funds from the **national school food program**. This program uses federal funds to enhance and expand school food programming. It can be used to support direct provision of food to children in school and can purchase food, staffing, infrastructure, and logistics. It could also include program capital and operating costs. BC receives over \$7 million per year for this program, and the money is largely unspent, but admin must apply for these funds.
- g. Capital Plan Submissions (Bonnie). School communities are encouraged to advocate for their major (new schools, rebuilds, additions, etc) and minor (kitchen upgrades, HVAC, playgrounds) capital needs. Kamloops-Thompson School Board approves a list that is sent off to the ministry and then the Ministry approves what they will fund in each district in the upcoming year. The 2026-27 announcements will be coming in March 2026.

8. Correspondance

- a. District Parent Engagement Session

Dear Parents/Guardians of students in grades 9, 10, 11, and 12:

Are you interested in learning about career opportunities for your child? Join us for an exciting presentation to learn about programs, including Trades Foundations programs and events such as Jr Fire Crew that we offer in partnership with BC Wildfire!

During November, staff from the District Career Development team presented information to your grade 9, 10, 11, or 12 students about **Career Programs and Events**.



SD 73 District Parent Advisory Council

Web: <https://dpac.sd73.bc.ca>

Email: sd73dpac@gmail.com

Facebook: [Kamloops-Thompson](#)
[SD73 PAC Discussions](#)

Please join us for a virtual webinar on **November 26, 2025, from 6:00 pm - 7:00 pm** where you will learn about **District Career Programs and Events** offered by SD73. This is a follow-up session to the presentation your student received in November.

Topic: SD73 Career Programs & Events

Time: Nov 26, 2025 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://ca01web.zoom.us/j/67045878107>

Meeting ID: 670 4587 8107

Join instructions

https://ca01web.zoom.us/join/67045878107?signature=7NDIP43h-ApRINTuGQg9Qa8lDh2UIF9a-GZBsR4i_8M

Please join us to hear about exciting career opportunities for your child!

Kerry Gairdner

District Vice-Principal - Career Programs

School District No. 73 (Kamloops-Thompson)

9. Other Business. None.

10. Adjournment

Reminder: No meeting in December!

Thank you so much for generously volunteering your time. While the Executive will continue to work behind the scenes, The District Parent Advisory Council does not have a General Meeting in December. We hope you enjoy a safe, restful, and joyful winter break. We look forward to seeing you in January!



ADDENDUM A – Treasurer’s Report

We have updated our signing authorization with the bank, and are now awaiting a signed copy of those records. We should be able to begin to write cheques again soon, and have notified the bank that we would like to close the bursary account and transfer those funds into our General account.

SD73 DPAC FINANCIAL REPORT - November 2025					
GAMING	Chequing Acct (5374)	Details	Debit	Revenue	Balance
		June 30 2025 Opening Balance			\$694.42
	July 4, 2025	Zoom Plan for DPAC-Reimburse Erin Mitchell (paid by Credit Card) - Cheq 102	\$240.69		\$453.73
	July 16, 2025	Foodsafe Reimbursement - RLC pac parent Sharon Newman - Cheq 103	\$69.00		\$384.73
	July 31, 2025	July Bank Fees	\$1.95		\$382.78
	August 20, 2025	Foodsafe Reimbursement - RLC Pac Parent Diane Koehn cheq 104	\$69.00		\$313.78
	August 20, 2025	BCCPAC EGM Registration (Erin Mitchell - Proxy holder for 4 votes) -chq105	\$75.00		\$238.78
	Aug 31, 2025	August Bank Fees	\$1.95		\$236.83
	Sept 10, 2025	Foodsafe Reimbursement - Aberdeen PAC parent Trina Burkatsky -Chq106	\$69.00		\$167.83
	Sept 26, 2025	Annual Community Gaming Grant for DPAC		\$2,500.00	\$2,667.83
	Sept 30, 2025	September Bank Fees	\$1.95		\$2,665.88
	Oct 31, 2025	October Bank Fees	\$1.95		\$2,663.93
	Current Available Balance:				\$2,663.93
	2025/26 Budgeted Expenses Still To Come:				
		Monthly Plan Fee (\$1.95 x 10 mos:) Nov - Aug	\$19.50		
		Zoom Plan for DPAC Meetings	\$265.00		
		Website Hosting Fee	\$190.00		
		Foodsafe Course (1 request received, 9 more available)	\$690.00		
		PAC 101	\$1,000.00		
		Misc Supplies/Expenses for Advocacy projects	\$250.00		
		Total expected to be left over at end of fiscal year	\$249.43		
GENERAL	Chequing Acct (5366)	Details	Debit	Revenue	Balance
		July 2025 Opening Balance			\$3,455.57
	July 31, 2025	July Bank Fees	\$1.95		\$3,453.62
	August 31, 2025	August Bank Fees	\$1.95		\$3,451.67
	Sept 30, 2025	September Bank Fees	\$1.95		\$3,449.72
	Oct 31, 2025	October Bank Fees	\$1.95		\$3,447.77
	Current Available Balance:				\$3,447.77
	25/26 Budgeted Expenses that are still to come:				
		Monthly Plan Fee (1.95 x 10 mos) Nov - Aug	\$19.50		
		DPAC Workshop Honorariums (Music/Babysitting)	\$400.00		
		PAC 101 catering/expenses/misc	\$1,000.00		
		Mileage for out of town participants at meetings (0.60/km)	\$300.00		
		Misc supplies/expenses for Advocacy projects	\$250.00		
		Total expected to be left over at end of fiscal year	\$1,478.27		
BURSARY	Investor Acct (0446)	Details	Debit	Revenue	Balance
		July Opening Balance			\$29.99
	August 31, 2025	August paper statement fee plus account interest (estimated)	\$3.00	\$0.08	\$27.07
	September 30, 2025	Sept Paper statement fee plus account interest (estimated)	\$3.00	\$0.08	\$24.15
	October 31, 2025	Oct Paper Statement Fee plus account interest (estimated)	\$3.00	\$0.08	\$21.23
	Current Available Balance (Estimated):				\$21.23

**Blue Italics indicate a pending transaction, or a transaction that has been completed but not yet verified by a bank statement.*