



SD 73 District Parent Advisory Council

Web: <https://dpac.sd73.bc.ca>

Email: sd73dpac@gmail.com

Facebook: [Kamloops-Thompson](#)

[SD73 PAC Discussions](#)

What exactly is DPAC?

- DPAC stands for District Parent Advisory Council. We are the official parent voice for School District 73 (Kamloops/Thompson).
- Each PAC is encouraged to elect 2 DPAC reps to attend our monthly meetings.
- We elect an executive to conduct business between meetings, but our direction is determined by our members, just like at PACs.

What is the role of DPAC?

- Our mandate, according to the School Act, is to advise the Board of Education on any matter relating to education in the school district. We funnel parent input to decision-makers in our district.
- We facilitate communication – we send a lot of information out to the PACs on upcoming events and programs that might interest them.
- We provide training and education for parents, as well as opportunities for exchanging ideas. We host speakers and put on workshops and networking events.
- We function as a resource for individual parents and PACs as they do their work at the school level.

Executive Committee

Bonnie M (Chair), Mel D (Vice Chair), Willa P (Secretary), Erin M (Treasurer/Zoom Coordinator),
Members at Large: Elwira R, Jessica J, Jessica K, Nadine W, George S, Sarah F, Emmy A, Chris P, Manu S

DPAC General Meeting - Draft Agenda

Tuesday October 14, 2025 6:30pm

Zoom log in: www.zoom.us

Meeting ID: 849 6862 0676

Passcode: 456446

1. **Welcome/Call to Order.**
2. **Land Acknowledgement.** *We would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations, where we live, learn, collaborate and work together.*
3. **Introduction of Guests/Guest Presentations**
4. **Adoption of the agenda.**
5. **Reports:**
 - a. Chair's Report
 - b. Treasurer's Report
 - i. See **Addendum A** for report
 - c. Committee Reports
 - i. Bylaw and Constitution (Erin) – **See Addendum B**
 - ii. Active Transportation (Elwira)
 - iii. Advocacy (Bonnie/Elwira)
 - iv. Rural Committee (Mel)
 - v. DPAC Coalition (Bonnie/Chris)
 - vi. Capital Funding/School Site Acquisition

I'm the Chair of Vancouver DPAC, but I'm reaching out in my personal capacity. A number of groups have come together for a "Build Schools Now" Rally at Vancouver City Hall on October 21, 2025, at 11:00 a.m.

The Rally calls attention to the urgent need to build schools in rapidly growing neighbourhoods.

In Vancouver, [Carleton Elementary](#) faces subdivision, [Fleming's basketball courts](#) are being rezoned for condos, and families urgently need plans for new schools and child-care spaces.

Students and families will deliver a **Report Card** to the City, the antique Carleton school bell will ring once more, and we'll present over 800 petition signatures and hundreds of parent letters.

While this event is in Vancouver, this rally speaks to a broader issue—the need for governments to work together to build school communities and the need for adequate funding.

You're warmly invited to attend. It will be an inspiring and family-friendly event. Here's the event link:

<https://www.facebook.com/share/16qiV2AqXb/>

For more information, my website is <https://melaniecheng.ca/>

Can't make it? You can still take part by sharing the event in your network to support!

When we stand together, we can make change happen.

Next Meeting: November 18, 2025 at 6:30pm in person and via Zoom Meeting ID: 849 6862 0676 Passcode: 456446



6. Old Business

- a. AGM to follow this Meeting. Executive Positions filled/to be filled at the AGM:

Chair	Bonnie McBride (going into year 2 of 2)
Vice Chair	Up for election tonight (2 years)
Secretary	Up for election tonight (2 years)
Treasurer	Erin Mitchell (going into year 2 of 2)
Members at Large	
Elwira Rosiak (going into year 2 of 2)	Jessica Jorimann (going into year 2 of 2)
Member at Large #3 (2 year)	Member at Large #4 (2 year)
Member at Large #5 (2 year)	Member at Large #6 (1 year)
Member at Large #7 (1 year)	Member at Large #8 (1 year)
Member at Large #9 (1 year)	Member at Large #10 (1 year)

- b. Movie License – reminder that the district has purchased a movie license for this school year.
 c. Looking for Website Help (Erin) – Our Website needs updating! Reach out if you would like to take this on: sd73dpac@gmail.com
 d. Zoom Meetings – reach out if you'd like to book the Zoom! Sd73dpaczoom@gmail.com

7. New Business

- a. DPAC Parent Engagement Sessions to come :
 i. PAC 101
 ii. IEP Workshop
 iii. Naloxone Hands On Training
 iv. Exploring the Meaning of Being Human (by Doron Yosef-Hassidim)

8. Correspondance

- a. District Parent Engagement Session – <https://pages.saferschoolstogether.com/erase-establishing-family-practices-for-safeguarding-against-cyberbullying-and-sexortion>

Wednesday, October 15, 2025 6:30 pm - 7:30 pm

[+ Add to My Calendar](#)

Meeting Details:

In partnership with the Ministry of Education and Childcare, through the erase strategy, join this free online session, Establishing Family Practices for Safeguarding Against Cyberbullying and Sextortion.

This session covers the global issue of bullying, as well as cyberbullying within the Canadian context. The presentation highlights warning signs for if someone is experiencing cyberbullying behaviours, and the steps to take if you are a victim of cyberbullying behaviours.

The presentation also explores sextortion, explaining how it occurs, key apps you should be aware of, the role of artificial intelligence in this issue, as well as the necessary steps to take if you are a target of sextortion.

The course is intended for:

Parents, Caregivers, Grandparents, and youth aged 10 and up.

- b. 2025 TRU Open House – [See Addendum C](#)

9. Other Business

10. Adjournment



ADDENDUM A – Treasurer's Report

Please note: The Treasurer 101 Handbook is now available! It is attached to this package and available via email should you wish a copy.

SD73 DPAC FINANCIAL REPORT - October 2025

GAMING

Chequing Acct (5374)	Details	Debit	Revenue	Balance
	June 30 2025 Opening Balance			\$694.42
July 4, 2025	Zoom Plan for DPAC-Reimburse Erin Mitchell (paid by Credit Card) - Cheq 102	\$240.69		\$453.73
July 16, 2025	Foodsafe Reimbursement - RLC pac parent Sharon Newman - Cheq 103	\$69.00		\$384.73
July 31, 2025	July Bank Fees	\$1.95		\$382.78
August 20, 2025	Foodsafe Reimbursement - RLC Pac Parent Diane Koehn cheq 104	\$69.00		\$313.78
August 20, 2025	BCCPAC EGM Registration (Erin Mitchell - Proxy holder for 4 votes) -chq105	\$75.00		\$238.78
Aug 31, 2025	August Bank Fees	\$1.95		\$236.83
Sept 10, 2025	Foodsafe Reimbursement - Aberdeen PAC parent Trina Burkatsky -Chq106	\$69.00		\$167.83
Sept 26, 2025	Annual Community Gaming Grant for DPAC		\$2,500.00	\$2,667.83
Sept 30, 2025	September Bank Fees	\$1.95		\$2,665.88
Oct 31, 2025	October Bank Fees	\$1.95		\$2,663.93
Current Available Balance:				\$2,663.93
2025/26 Budgeted Expenses Still To Come:				
(awaiting AGM approved budget)		\$0.00		
Total expected to be left over at end of fiscal year				\$0.00

GENERAL

Chequing Acct (5366)	Details	Debit	Revenue	Balance
	July 2025 Opening Balance			\$3,455.57
July 31, 2025	July Bank Fees	\$1.95		\$3,453.62
August 31, 2025	August Bank Fees	\$1.95		\$3,451.67
Sept 30, 2025	September Bank Fees	\$1.95		\$3,449.72
Oct 31, 2025	October Bank Fees	\$1.95		\$3,447.77
Current Available Balance:				\$3,447.77
25/26 Budgeted Expenses that are still to come:				
(awaiting agm approved budget)		\$0.00		
Total expected to be left over at end of fiscal year				\$0.00

BURSARY

Investor Acct (0446)	Details	Debit	Revenue	Balance
	July Opening Balance			\$29.99
August 31, 2025	August paper statement fee plus account interest (estimated)	\$3.00	\$0.08	\$27.07
September 30, 2025	Sept Paper statement fee plus account interest (estimated)	\$3.00	\$0.08	\$24.15
October 31, 2025	Oct Paper Statement Fee plus account interest (estimated)	\$3.00	\$0.08	\$21.23
Current Available Balance (Estimated):				\$21.23

*Blue Italics indicate a pending transaction, or a transaction that has been completed but not yet verified by a bank statement.

Monthly Financial Report completed by Erin Mitchell Oct 12, 2025



Addendum B – Bylaws and Constitution

The Constitution and Bylaw Committee are recommending discussion at the AGM on the following items:

1. Section 8.1 – Election of Officers.

a. Discussion about specifically recruiting an Indigenous Director to the Executive.

- i. **Rationale and Discussion:** SD73 DPAC worked diligently to have this position included at a provincial level, and we would benefit equally at the District level. Including Indigenous perspectives is crucial for ensuring cultural heritage is respected and foregrounds Indigenous knowledge, rights, and authority in our SD73 Communities.

b. Add clarification around the Past-Chair role: Can a Past Chair serve as a member of the Executive if their child has Graduated?

- i. **Discussion:** We would like to discuss whether the Past Chair could sit on the Executive if their child has graduated. For example, let's say Bonnie's child was graduating this year – could she stay on as Past Chair next year, in an official advisory capacity, for the incoming executive? The purpose would be to provide guidance and help with handover to the new and upcoming team.
- ii. **Rationale:** When parents leave the executive, especially long-term volunteers, their knowledge sometimes leaves with them. Allowing a Past-Chair to serve on the executive (should they so desire), in an advisory capacity, would allow for their experience and expertise to continue to help the new Executive.

c. Remove the requirement to specifically be a DPAC Rep on a PAC to join the DPAC Executive.

- i. **Rationale:** This would bring us into line with what other school districts are already doing. Many school districts do not have a requirement that a parent has to be the official DPAC rep for their school in order to serve on the DPAC Executive.
- ii. **Further Discussion:** The bylaws committee recommends that only an official DPAC Rep may cast a vote on any matter at a General DPAC Meeting on behalf of their school PAC.
- iii. **Implications:** If we vote to affirm this bylaw change, we will have to update the following section of our bylaws as well, to line up with the change:

SECTION V: MEMBERSHIP IN A DPAC

1. All PACs in SD#73 are eligible to be voting members of the DPAC.
2. The voting membership of the DPAC are delegates appointed or elected by individual school PACs in School District #73, with two representatives per PAC. Each PAC is entitled to one vote per school on DPAC matters.
3. PAC representatives are considered to be its voting members provided they are not representatives from the Board of Education, District Administration, School Principals' and Vice Principals' Association, Teachers Association, or Support Staff. Any person who is covered by the above criteria will not be permitted to act as a District Parent Advisory Council representative from their respective PAC.
4. At no time shall the DPAC have more non-voting members than voting members.



d. Allow SD73 Employees, but not elected officials, to sit on the DPAC Executive, to a maximum 40% of the total Executive membership.

- i. **Rationale:** Many of our parents are also employed as lunchtime supervisors, part time CEAs, relief secretaries, or other jobs within the District. These parents have traditionally been excluded from the Executive by way of their paid positions. However, in talking with other DPACs, we have come to recognize that not all paid positions necessarily put a parent into a conflict-of-interest position, and as such, parents who are also Employees of SD73 should not necessarily be excluded from running for DPAC Executive.
- ii. **Further Discussion:** The Constitution and Bylaws committee will continue their work to create a robust ethics and conflict of interest statement requiring parents to self-identify conflicts and remove themselves from those votes. *Elected Officials of SD73 (ie. Trustees and other elected Ministry of Education officials) would continue to be excluded from running for a DPAC Executive position.*
- iii. **Implication:** If we vote to affirm this bylaw change we will have to update the following section as well to line up with the change:

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4. At no time shall the DPAC have more non-voting members than voting members.

2. SECTION XV: FINANCES

a. Updated language to allow the Executive to spend up to \$500 for non-budgeted expenditures. This would be communicated back to the General Membership at the next regular meeting.

- i. **Rationale:** *Sometimes expenses come up that require quick action and payment, and we have no mechanism to spend any amount of money without coming back to the membership first. For example, last year we wanted to spend money to buy Bristol boards and supplies for our rally outside of the library but could not do so until we came back to the membership first, even though it was a small amount.*

The draft C&B amendments are attached separately to the Agenda Package. Notice was given of this discussion at the May 2025 DPAC General Meeting. Please note that bylaws amendments require a 75% approval to pass. Only official DPAC Reps for their school PAC may vote, and only one vote per PAC is allowed.

SECTION XVI: CONSTITUTION & BYLAW AMENDMENTS

1. Except as provided in the constitution, the members may, by a majority of not less than 75% of the votes cast, amend the constitution and bylaws of the organization.
2. Written notice of a meeting at which a resolution will be considered to amend the bylaws shall be given to all members in writing at least two months before the meeting.
3. The notice of the meeting shall include the proposed amendments.
4. A constitution or bylaw amendment shall be dated, signed, and forwarded to the School Board Office for safekeeping only.



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CORRESPONDENCE

ADDENDUM C – TRU Open House

OPEN HOUSE

SATURDAY, OCTOBER 18 • 9 a.m. – 2 p.m.

Dear students, parents and guardians,

Join us for TRU's annual Open House on **Saturday, October 18, 2025**, from **9 a.m. to 2 p.m.**

Whether you're a future student (Grades 10-12), a family with young children, a community member, or an alumni eager to reconnect, Open House offers something for everyone.

Discover over 100 booths, displays, and hands-on activities showcasing TRU's wide range of programs. Engage with faculty, connect with current students, and get a firsthand look at what's happening on campus. It's a fun-filled day of exploration for the whole family!

Open House highlights:

For future students (grades 10-12):

- Apply at Open House for a chance to win a tuition-free semester
- Explore programs
- Engage in mock lectures and demonstrations
- Tour our campus and residences
- Connect with the TRU community, including advising, faculty, and support services

For families with young future students:

- Family fun zone (cotton candy, crafts, games and prizes!)
- Uncle Chris the Clown
- Inflatable curling
- Hands-on faculty activities including the Chemistry and Physics Magic Show, and Trades Exploration
- Free admissions to WolfPack soccer games at 12 p.m. and 2:30 p.m.

The full event schedule can be found at tru.ca/openhouse.

We look forward to seeing you on campus on October 18. Should you have questions, please connect with our Future Students Office at 250-828-5006 or email futurestudents@tru.ca.

Warm regards,

Reta Sulphur

Reta Langlands Sulphur (she/her)
Manager – Strategic Enrolment Initiatives
Future Students | Thompson Rivers University

